# SANTEE SCHOOL DISTRICT

REGULAR MEETING
OF THE BOARD OF EDUCATION

August 1, 2006 MINUTES

Douglas E. Giles Educational Resource Center 9619 Cuyamaca Street Santee, California

#### A. OPENING PROCEDURES

Call to Order and Welcome

President Ryan called the meeting to order at 7:03 p.m.

Members present:

Barbara Ryan, President Allen Carlisle, Vice President Dan Bartholomew, Clerk

Dianne El-Hajj, Member (arrived at 7:10 p.m.)

Dustin Burns, Member

Administration present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board Bill Clark, Assistant Superintendent, Business Services John Tofflemire, Assistant Superintendent, Human Resources Linda Vail, Executive Assistant and Recording Secretary

- 2. President Ryan invited McKinsie and Conner Erwin, students from Chet F. Harritt, to lead the members, staff and audience in the Pledge of Allegiance.
- 3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: Burns Second: Carlisle Vote: 4-0 (El-Hajj,absent)

# B. REPORTS AND PRESENTATIONS

- 1. Superintendent's Report
  - 1.1. Requests for Use of Facilities
  - 1.2. Developer Fees Collection Report
  - 1.3. Donations to the Foundation
  - 1.4. Schedule of Upcoming Events
- 2. Superintendent's Spotlight-

Chris Erwin and John Morstad

Maintenance, Operations, & Facilities Department

Dr. Johnson and Mr. Clark introduced Chris Erwin and John Morstad, both fairly new members of the Maintenance and Operations staff. They were recognized for demonstrating their outstanding commitment and going beyond the call of duty often to help with emergency situations in the District. They have been an outstanding addition to the great team in Maintenance and Operations and have provided the department with a lot of new ideas to save the district money. President Ryan presented Mr. Morstad and Mr. Erwin with certificates of appreciation.

# C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

### D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion.

Superintendent

1.1. Approval of Minutes

**Business Services** 

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Adoption of Child Nutrition Services Resolution #0607-03
- 2.4. Acceptance of Donations
- 2.5. Approval of Issuance of New Warrants
- 2.6. Approval of Print Solution Vendor Selection

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#### **Educational Services**

3.1. Adoption of Resolution #0607-04 Designating Personnel and Approval of 2006-07 Child Development Services Contract

#### Human Resources

- 4.1. Personnel, Regular
- 4.2. Annual Approval of Credential Waiver
- 4.3. Approval of Increased Work Year for Identified Classified Employees

It was moved and seconded to approve the Consent Items with the revised Item D.4.1.

Mr. Burns commented on Consent Item D.4.1. He stated that he is supporting employee numbers C.2, C.4, C.5. and C.6, because, although there is a significant increase in salary from step increases and COLA, their salary will be frozen at that level until their level of experience equals their placement on the salary schedule.

Motion: Burns Second: Bartholomew Vote: 5-0

## E. DISCUSSION AND/OR ACTION ITEMS

# **Business Services**

2.1. Adoption of Resolution No. 0607-05 of the Board of Education of the Santee School District Ordering a School Bond Election, Establishing Specifications for an Election Order, Requesting Consolidation with Other Elections Occurring on November 7, 2006, and Taking Other Actions and Repealing Resolution No. 0607-01.

Mr. Clark shared that this item has returned from the July 18<sup>th</sup> meeting after receiving community input about it. The revisions emphasize taxpayer protections and highlight those projects that are of priority to give the community assurance that the items designated from their contributions will be completed. It was moved by Member Bartholomew to adopt Resolution #0607-05 ordering a school bond election, establishing specifications for an election order, requesting consolidation with other elections occurring on November 7, 2006, and taking other actions, and repealing Resolution No. 0607-01.

Motion: Bartholomew Second: Carlisle Vote: 5-0

#### 2.2. Approval of Revised Adopted Budget

Mr. Clark presented the revised adopted budget for Board approval. He said there are not a lot of revisions at this time and further revisions will be made as the State budget information unfolds. This revision is presented to meet the 45-day rule in accordance with State law. Member Burns noted that information on page 7 shows a significant drop in the unemployment insurance costs and asked about the decrease. Mr. Clark said that Worker's Compensation and Unemployment are now receiving the rate reduction benefits from new laws. Member El-Hajj asked how the costs compare to last year. Mr. Clark said last year's costs were decreased as well. Member Burns said that the totals at sites for books and supplies seemed low and asked if it was because dollars are not moved until the expenses are made. Mr. Clark said that was correct and the totals do not include site carryovers yet. President Ryan asked for confirmation that this revised budget does not yet include additional monies from the new State budget. Mr. Clark confirmed that was correct.

Motion: Burns Second: Bartholomew Vote: 5-0

# 2.3. Authorization for Capital Acquisition and Replacement

Mr. Clark presented a chart for replacement of outdated capital equipment reflected in the item as a strategic planning priority. He said that progress has been made in bringing capital equipment up to date. Mr. Clark asked the Board to authorize the purchase of a delivery truck for the Child Nutrition Services department and a dump truck for the Maintenance department out of restricted program resources. He also asked for Board consideration in the future to replace office furniture at schools and departments that does not meet OSHA standards. Member Bartholomew asked about the need to replace office furniture and Mr. Clark shared that replacing our current office furniture will help us be proactive in meeting new standards for office furniture and help the District avoid employee injuries.

Motion: Bartholomew Second: El-Hajj Vote: 5-0

# 2.4. Approval of Outdoor Education Contracts

Dr. Johnson returned the Outdoor Education contracts for Board approval. She was directed by the Board to investigate the increase of fees and a concern about supervision. Dr. Johnson shared that County Office administration explained that the Outdoor Education Program budget has been in the red for the last couple of years. She shared her concerns with the County Office of Education that the District was not notified by letter before the new contracts arrived that there would be a rate increase and that it would be helpful to know this ahead of time. Dr. Johnson also shared that County Office Administration said the camp supervision has been restructured to have other employees, who are not as highly trained and cost less, provide cabin supervision in the evenings. Dr. Johnson was told that this type of supervision is already in place at Camp Fox where the ratio is 1:20, while it is 1:40 at Camp Cuyamaca because the cabins are set up differently. There is also a principal and a resource teacher on site at Cuyamaca. The County believes this supervision is appropriate. Member Burns said he is still investigating these changes as well, and asked about the deadline to sign the contracts. Dr. Johnson said that August 14th is the deadline but the County is willing to extend the deadline for our District to August 23rd, if needed. Dr. Johnson said if we choose not to go to County camps, there are other camps available, but she is unsure if another program could be found at this late date. She also said some schools have already signed up for the 2006-07 school year.

Member Burns reported that he met with Claudette Inge from the County Office of Education and discussed the supervision issue. He stated that the supervision at Cuyamaca is 1:72 and they are bringing in much lower wage earning employees who do not have the appropriate training to replace much higher trained employees. Member Burns has also asked the County what the communication for students with special needs would be and what training the staff will have to work with special needs students. His questions still have not been answered. Member Burns believes that outdoor education is extremely important but is concerned that the County cannot answer basic safety questions at this time. He said incidents have occurred even with higher trained staff available. Member Burns cannot support the contract with the County Office of Education until he is sure that our students will be safe. He is upset that the County has not communicated well. Member Bartholomew asked if we could notify the parents about the change in supervision and they could make the decision for their child. Dr. Johnson said that we do not have enough detailed information about how these changes impact safety to inform parents of the pros and cons of supervision changes. Dr. Johnson will check if signing the contract obligates the District to send students or be charged if students do not attend. With a new County Superintendent, procedures on contracts may be changed. Board members asked Member Burns to continue to ask for information on the supervision ratio and for administration to return the item for Board consideration on August 22<sup>nd</sup>. No action was taken.

# F. BOARD POLICIES AND BYLAWS

- First Readings
  - First Reading: Mandatory Biennial Review BB 9270 Conflict of Interest
  - 1.2. First Reading: Board Policy Annual Review

BP 1312.1 Complaints Concerning District Employees
BP 4116 Probationary/Permanent Status of Certificated

Personnel

BP 4315.1 Certification of Competence in Evaluation of and

Instructional Methodologies

BP 5117 Interdistrict /Intradistrict Transfers

BP 6145 Extracurricular Activities.

Dr. Johnson shared that Items 1.1. and 1.2. are required reviews. There were no comments from Board members and these Board Bylaws and Board Policies will return to the next meeting for a second reading.

 First Reading: BP 1325 Distribution of Advertising and Promotion for Organizations Outside Santee School District

Barbara Ryan asked why the statement regarding religious groups in the current policy is being stricken from the proposed revised policy. Dr. Johnson shared concerns that developed when a group brought in an advertising flyer that was not clear on the content, which was religious studies. She contacted legal counsel and was told that Board Policy 1325 is outdated. Legal Counsel advised that our Board Policy include provisions that flyers distributed to our students need to provide information about the content of their activity and should also provide a statement that the school district does not support the specific activity and/or event. However, noting religious groups as we have in the past should be omitted. Board Policy 1325 will return next meeting for the second reading.

## G. BOARD COMMUNICATION

Member Carlisle returned from a much needed vacation and Board members said he looked well rested.

#### H. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

- 1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- 2. Conference with Labor Negotiator (Govt. Code § 54956.8)

Agency Negotiator: John Tofflemire, Assistant Superintendent, Human Resources Employee Organizations: Santee Teachers Association(STA)

Classified School Employees Association (CSEA)

Purpose: Negotiations Update

3. Conference with Real Property Negotiators (Govt. Code §54956.8)

Location: Santee School Site. 10445 Mission Gorge Rd., Santee 92071 Renzulli Site, Prospect Avenue-east of Marrokal Lane, Santee 92071

Negotiating Party: City of Santee

Agency Negotiator: Bill Clark, Assistant Superintendent, Business Services

Purpose: Price and Terms

4. Public Employee Performance Evaluation

Superintendent

The Board entered closed session at 7:35 p.m.

## J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 10:30 p.m. President Ryan reported that in closed session, the Board took action to give the Superintendent a 4.92% increase in compensation effective July 1, 2006, and extend her contract for an additional year, to 2009. The August 1, 2006 regular meeting adjourned at 10:33 p.m.

n Bartholomew, Clerk	Lisbeth A. Johnson, Ed.D., Secretary